

# BRAWDY COMMUNITY COUNCIL.

Minutes of the monthly meeting of Brawdy Community Council held remotely on Monday June 28th 2021.  
2121/20.

1. Present. Cllr M Carter, Cllr J Tierney, Cllr Mrs A Loch, Cllr Mrs A Morgan. Cllr D E Jones, Cllr Mrs G Lawrence and Sean O'Connor Clerk.
2. Apologies. None.
3. The minutes of the May 21 monthly meeting and the 2021 AGM had been proposed and seconded by Cllr Tierney and Cllr Loch respectively prior to the meeting. This was unanimously endorsed, and the clerk confirmed that they had been added to the BCC website. The Chairman advised that he had viewed the PCC website, and confirmed that our entries were accurate and up to date.
4. The Chairman asked each councillor in turn, and there were no declarations of interest declared for any item on the agenda for this meeting.
5. Matters arising from the minutes of the May 21 meeting.
  - 5a. At the May meeting we were advised to purchase spare defibrillator pads, by the Welsh Hearts trainer for the Newgale defibrillator. The clerk had contacted Welsh Hearts, and they advised that this was not necessary. They suggested that we replace them one month before their expiry. This was agreed, and if a spare set was needed, they could be obtained within a few days.
  - 5b. The clerk advised that our expression of interest form regarding the Trefgarn Owen kiosk/ defibrillator project, had been accepted, and we were now invited to submit a full application form, under the Enhancing Pembrokeshire Grant Scheme. The clerk had provided a blank application prior to the meeting, and the Chairman read through each section. Our application needed to be submitted by September, in time for their next meeting in October. It was agreed that the Chairman would complete some of the relevant sections, and forward it to councillors for approval before the clerk submitted the application.
  - 5c. Cllr Loch advised that she had been contacted by Rob Evans of PCC and asked to supply photographs of the blocked pathway in Llandeloy. She also advised that the 'postman's path' in Llandeloy is an official pathway, but the other one in Treffynnon is not.  
Cllr Jones advised of another case in Treffynnon, opposite the chapel, where the hedge has been trimmed, when the road was widened, and flower beds set, where the car park used to be. Cllr Carter offered to visit and investigate. Cllr Tierney reported that the footpath had been cleared for knotweed at Brawdy Farm, and other improvements made. PCC and the landowner were thanked for this.  
Cllr Loch also offered to take photographs of the closed footpath between Lochmeyler and Trieva, and report back to the next meeting.
  - 5d. The Solva Care Toolkit was still being circulated. Cllr Lawrence would now pass it on to Cllr Morgan.
  - 5e. Cllr Carter confirmed that the notice board at Llandeloy had been repaired with new legs. He will submit an invoice for the cost shortly.
  - 5f. The clerk had forwarded details of the One Voice Wales Training schedule for June and July to councillors prior to the meeting.
  - 5g. Cllr Carter advised that PCC had met regarding increasing the second homes premium for council tax. There is a Consultation period now in place, with a decision to be made in October.
  - 5h. Cllr Tierney gave an update regarding the Southwood Estate project. The first meeting was well attended with 42 participants. A second meeting was scheduled for early July. There were plans to combine and improve the footpaths and cycle paths, and opportunities for employment for locals when the site is developed. He also advised that there is an open day walk around on Sunday July 4th. He would provide a further update at the July meeting.

Correspondence.

Pembrokeshire County Council.

6. Planning Application Consultation. Ref No.

21/0204/PA. Agricultural building for animal food and machinery at Parc Gwyn Llandeloy.

This case had been forwarded to councillors prior to meeting. It was discussed and proposed by Cllr DE Jones and seconded by Cllr J Tierney that we reply in support of this application. This was unanimously agreed.

7. Planning Application Consultation. Ref No. 21/0183//PA. Alterations and extension at Great Hook Farm Llandeloy.

This case had been forwarded to councillors prior to the meeting. It was discussed at the meeting, and it was

generally felt that this would improve the property greatly. It was proposed by Cllr Mrs G Lawrence and seconded by Cllr Mrs A Morgan that we reply in support of this application. This was unanimously agreed.

8. Notification of approval of Planning application Ref No. 20/0941/PA. Earthbanked Nutrient store at Lower Tancredston Hayscastle. Received and filed.

9. County Councillors monthly update. Cllr Carter advised that the budget seminar was due to take place later in the week. He also voiced concerns at the lack of the number of enforcement officers at present, that were responsible for littering, dog fouling and graffiti etc. He also advised that he was supporting the PCC stance on preventing campers using the car parks at Newgale, with many cases of litter deposits. It was agreed that this was an issue in other areas of the county as well. He also commented on the food waste collected weekly in Pembrokeshire. He advised that our county was recycling 71% which was one of the best in Wales.

PEMBS COAST NATIONAL PARK.

10. Planning Application Consultation. Ref No. NP/21/0348/ FUL. Construction of garage at Fernhill Newgale Haverfordwest. The details of this application had been forwarded to councillors prior to the meeting. It was discussed at length, and it was generally felt that this was a large elaborate 2 storey garage, measuring 5 metres by 5.4 metres. There were no adverse comments and it was proposed by Cllr Mrs A Loch and seconded by Cllr Mrs A Morgan that we reply stating that we have no objection to the application proceeding as presented. This was unanimously agreed.

Other Correspondence.

11. A brochure from Play Wales was received and filed.

12. Details of the area meeting of One Voice Wales which was due on 6/7/21 were received. As Cllr M Carter and Cllr Mrs G Lawrence had attended previously, details had already been forwarded to them by OVW. Cllr Lawrence advised that she was unable to attend, and Cllr Carter would try to attend if possible.

Report of Responsible Finance Officer.

13. The clerk advised of up-to-date bank account balances as 27/6/21 as Current Account £29.97, Deposit Account £ 2994.99 and Election Deposit Account £3375.13.

14. The monthly bank statement had been forwarded to councillors prior to the meeting. This confirmed the above balances.

15. The clerk confirmed that the hours worked for both May and June were for the standard 16 hours each month. These were confirmed by payslips issued by our accountants including income tax payments, and also featured on the bank statement.

17. The clerk advised that the annual internal audit had been completed by our accountants. This was signed to confirm everything was in order, and signed by both the clerk and Chairman, and minuted accordingly. This had been sent for the annual external audit.

18. The clerk submitted a claim for additional hours worked in relation to the audit, including two meetings with the accountants. This was 4 additional hours. It was proposed by Cllr Tierney and seconded by Cllr D E Jones that this be paid. The clerk would contact the accountant and this would be included with the July salary payment, and subject to income tax.

19. Nothing had been heard from Solva Community Council regarding our hire and use of the Memorial Hall for our meeting in May. Cllr Carter had contacted them twice regarding this, but had not received a response. The clerk was instructed to pay this amount should a request for payment be received.

20. The clerk presented two invoices from our accountants. One was for (£250 plus vat £50) £300 for the annual audit. The other was for ( £175 plus vat £35) £210 for the monthly payroll and annual tax submission to HMRC. It was proposed by Cllr Mrs A Morgan and seconded by Cllr Mrs G Lawrence that these be paid.

21. It was proposed by Cllr M Carter and seconded by Cllr Mrs A Morgan that we transfer £520 between our accounts to cover the payments agreed at this meeting.

22. It was agreed that we include the purchase of a first aid kit be at £30, in our Enhancing Pembs Scheme Application.

23. The date and time for the next meeting was set for Monday July 26th remotely at 8pm.

At the discretion of the Chairman.

Cllr Carter advised that a SLOW sign had been painted on the road at one end of the village at Trefgarn Owen, and nothing at the other end. He had contacted PCC and was waiting a response. It was reported that there was possibly a litter issue at Brawdy. It was agreed that it be monitored for another month and if it escalated, we could discuss at the July meeting and take the necessary action. It was also reported that many of the army staff had assisted with the clearing up and moving of the damaged wall at Brawdy Church. Also, Mr Peter Gwyther had been of great help. The Chairman closed the meeting at 10.02 pm.