

Brawdy Community Council

Minutes of an additional meeting held remotely on Tuesday June 16th 2020.

2020/07

Present. Cllr M Carter, Cllr J Tierney, Cllr Mrs A Morgan, Cllr Mrs G Lawrence, Cllr Mrs A Loch, Cllr DE Jones and Sean O'Connor Clerk.

1. The clerk had requested an additional meeting to discuss and approve the annual audit, as the internal audit had been completed by our accountants L M Griffiths & Co. The Chairman had organised a remote meeting, and welcomed everybody, and was delighted to see everyone in attendance. Prior to the meeting the clerk had sent a copy of the audit, together with supporting documentation to all community councillors, with the original sent to the Chairman, so that they could inspect the information prior to the meeting, and raise any queries.

The Chairman read through the audit, and it was confirmed that the surplus for the year was £1012. This confirmed that we were on track to achieve the surplus funds required if an election was called in 2022. The only unforeseen outgoings were for the new lighting (£508) and new notice board (£217) at Trefgarn Owen. Cllr Mrs A Morgan raised the question regarding VAT, and whether or not this could be reclaimed, as we had paid this on some of our bills. Cllr Carter offered to take this up with the finance department at County Hall, to ascertain whether it was worth pursuing. Cllr Mrs G Lawrence also asked whether or not expenses reimbursed to the clerk should be listed under staff costs or not. The clerk stated that this was, as advised by the accountant, but would raise it again with him when next in contact, and also with One Voice Wales. The clerk provided a copy of the receipts and payments book, and also the reconciliation statement, and confirmation of the bank account balances at the start and end of the financial year. These all balanced up, and it was therefore proposed by Cllr Mrs G Lawrence and seconded by Cllr Mrs A Morgan that the audit for 2019/20 be accepted. This was unanimously agreed, and the Chairman signed, dated and recorded the minute reference on the original audit form. The Chairman thanked the clerk for the work put in, to prepare and complete the audit, and it was agreed that it was good practice to send a copy to everybody prior to the meeting, giving them time to inspect the information prior to the discussion. The Chairman would now return the original to the clerk to enable him to send it to the external auditors prior to the 30th June deadline.

2. Since the last meeting the clerk had tried to contact BT regarding ownership of the former telephone kiosk at Trefgarn Owen without success. All telephone calls and emails were being rejected. He had looked at the paperwork following the completion of the contract, and it stated that the buyer could assume ownership 5 working days after the completion notice and purchase fee was sent. No further information was required. As this had been done earlier in the year, we are now effectively the owners. Cllr Carter had checked the kiosk, and all the equipment had been removed. It was therefore agreed that we discuss its' usage at the next meeting.

3. Cllr Carter advised that the fly-tipping at Llandeloy had reoccurred. He advised that he had had placed a notice on the Brawdy information board, but it was becoming obvious that we need to do more. The matter was discussed at length and it was proposed by Cllr Tierney and seconded by Cllr Mrs A Loch that we purchase 2 signs at either end of the lane to try and discourage the flytippers. Cllr

Carter had priced the notices and they were for £18.29 each. He agreed to proceed with the purchase, and would be reimbursed at the next meeting. This was unanimously agreed. Fly-tipping at other areas in our community, including some by a PCC, was also discussed, and Cllr Carter agreed to discuss the matters with County Hall and also former community councillor Mrs Mary Down, as to whether these areas are council owned.

4. Cllr Mrs A Morgan advised that the notice board at Penycwm was in a bad state of disrepair. Cllr Carter agreed to inspect the site and report back to the next meeting.

5. The date and time for the next meeting was set for Tuesday June 30th remotely, starting at 8pm.

The Chairman closed the meeting at 8.48 pm.