

# Brawdy Community Council

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*Minutes of the Monthly meeting of Brawdy Community Council held at Trefgarn Owen Schoolroom ON Monday April 29th 2019.*

2019

1. Present. Cllr. Mrs G Lawrence, Cllr D E Jones, Cllr M Carter, Cllr J Tierney, Cllr Mrs A Locke and Sean O'Connor Clerk.
2. Apologies. Cllr Mrs A Morgan.
3. Before the meeting started the Chairman welcomed our new community councillor Mrs Annie Locke. The necessary declaration form was completed and witnessed by the clerk, who would now send on a copy to the electoral office. She was then invited to participate at the meeting as a community councillor.
4. The Chairman read through the minutes of the March 2019 meeting, and it was proposed by Cllr D E Jones and seconded by Cllr M Carter that they be accepted as a true record. The Chairman and clerk signed the minutes as confirmation.
5. Matters arising from the minutes of the March 2019 meeting.
  - 5a. Cllr Carter provided an update regarding the overhanging trees and potholes in the area. An email had been received regarding the area between Birtwick Park and Middle Mill which was owned by PCC. A new tenant had recently moved to the council owned farm, Pembrokeshire County Council would be responsible initially. However as this was the bird nesting season, it was likely to be deferred until September. Nothing had been heard about the potholes, and Cllr Carter agreed to follow these matters up at County Hall.
  - 5b. Cllr Carter provided an update regarding the lighting at Trefgarn-owen. As the streetlight nearest the highway is to be potentially provided by Brawdy Community Council, on land owned by the chapel, an agreement would be needed between BCC and a nominated electricity supplier, as a certificate of consumption will be required. It was also noted that the pothole in the centre of the yard had not been attended to.
  - 5c. The clerk had received a response from Kelly Morris from Traffic at PCC regarding the village signs. She advised that each sign was unique, depending on size and lettering, and whether or not new posts are required. The cost would be between £200 and £300 each, as they would need to be removed altered and returned. She offered to meet us at the locations and provide exact quotations. As the project would involve six posts, the cost was considerable, and it was agreed that we take no further action at present, until Cllr Carter heard back from Keep Wales Tidy. Cllr Tierney also provided photographs of the post at Penycwm, which was damaged. Cllr Carter would report this to County Hall.
  - 5d. The clerk confirmed that he had registered our interest in the strip of land at Llandeloy at the Land Registry as agreed. He advised of a problem with obtaining copies as there were rogue sites in existence, which charged more than the advertised prices. The clerk had been in touch with a representative at the Land Registry, who advised not to pay any more until she investigated the initial registrations.
  - 5e. Permission to relocate the village notice board in Trefgarn Owen had not yet been received as the ownership of the bus shelter was unknown. Cllr Carter would investigate further. Cllr Tierney would look into the costs of a replacement and report to the next meeting. Cllr Carter also advised that he had been advised of a new handyman in the area. There was no jobs outstanding at present, but it was good to know for the future.
  - 5f. Cllr Carter advised that he was looking at the viability of a dial a bus service in the area. The details had been added to Facebook, but both he and Cllr Tierney advised that there was very little interest shown. This was because of the reduced service of the local 342 service, and looking at alternatives. Cllr Jones suggested a later departure time of 1 hour for the return journey, allowing passengers longer in Haverfordwest. Cllr Carter offered to suggest this at County Hall.
  - 5g. Cllr Carter advised that despite further attempts to meet and discuss the route of the Pembs Cycle Tour with the organisers, there had not been a response. He had however received a phone call from Marc Owen at County Hall, who had travelled the proposed course with the organisers, and many changes had been made, which make the course much safer, as it is now following mainly B Roads. An invitation to Peter Walker the organiser was still on offer for future years. The date for this years event was 18/5/19.
  - 5h. The Chairman confirmed that she had attended the One Voice Wales regional meeting in Haverfordwest in 16/4/19. It was well attended and among matters discussed were the council tax 2nd home premium, where only half of the available funds have been drawn down. It was also mentioned that in future the transfer of assets including toilets, bus stops and parks etc. was likely to be handed back to town and community councils control from the county council.
  - 5i. The clerk advised that he had been in touch with Sinead Henahan regarding the second home premium. She advised that applications for a defibrillator would not be eligible. She encouraged an application from us, and offered to attend

a meeting to outline exactly what is eligible. It was agreed that we take her up on her offer and invite her to a future meeting.

#### Correspondence.

6. Pembs County Council. Enhancing Pembs community delivery project. Over the coming months the County Council will be approaching Town & Community Councils to discuss their assets, with a view to them taking over the upkeep and running cost and responsibility. If this was applicable the ongoing costs would need to be considered, when setting the annual precept figure.

7. The clerk was asked to obtain a copy of the electoral register and code of conduct for our new community councillor.

8. A letter was read out by the clerk asking as to the possibility of any new candidate sites under LDP 2. All existing sites with updates were available on the PCC website. This was received and filed.

9. Notification of planning decision. Ref No. NP/18/1103/AG. Extension of agricultural storage shed at Hendre Cross Llandeloy. Unconditionally approved.

#### Pembs Coast National Park.

10. An update was now available on the PCNP website of the current Walking Directory. The clerk would email details to all community councillors.

11. Details were advised of a development management meeting on May 1st at PCNP offices in Pembroke Dock when amongst others, one of our applications would be discussed. The application was RefNo. NP/19/0029/FUL at Newgale House Newgale Hill Newgale. As we had already replied in favour of this application, it was decided that we did not need to attend this meeting.

12. Confirmation of approval of planning application. Ref No. NP/18/0064/FUL. Demolition of existing single storey dwelling and replacement with 2 storey 3 bedroom dwelling with integral garage at The Cabin Newgale Hill Newgale.

13. A survey was requested from the planning officers society for Wales regarding our interaction with planning departments. It was agreed to respond stating that although the decision to move to online planning by PCNP was welcomed, it was not yet as good as the PCC system. This would be monitored over the coming months with the hope of seeing an improvement.

#### Other Correspondence.

14. No response had been received from the local chapel regarding the potholes outside the Schoolroom in Trefgarn Owen. A discussion took place and it was agreed that the clerk write to the representatives of the chapel asking as to their long term plans for the Schoolroom, bearing in mind its' current condition, which is deteriorating rapidly. The letter would also include details of our impending meeting with the PCC representative about the possibility of community funding arranged via the second home council tax premium scheme.

14a. Details were provided of proposals to amend the public audit act (Wales) 2013. The finance committee at the National Assembly were looking to make improvements with suggestions welcomed via a public consultation until 3/5/19. The website address was provided.

15. A spring brochure from Hags was received and filed.

16. A donation request from Bobath Cymru was received and filed as not a local charity.

16a. Confirmation of our membership from OVW was received.

#### Report of responsible finance officer.

17. The clerk advised of up to date bank account balances as at 29/4/19 as: Current Account £ 32.95 and Deposit Account £ 5561. 18.

18. The clerk confirm receipt of our first precept payment of the new financial year of £2000 on 17/4/19.

19. The clerk issued a copy of his monthly salary and income tax payments received via the accountants.

20. It was proposed by Cllr J Tierney and seconded by Cllr M Carter that the monthly standing order between our accounts be increased from £175 to £180 to cover the clerks monthly salary, as this had increased with effect from 1/4/19.

21. The clerk had prepared cheques for £150 to be paid to community councillors as their annual payments. Cllr Mrs G Lawrence, Cllr D Jones , Cllr M Carter and Cllr J Tierney all declined the payment. As Cllr Mrs A Morgan was not present, the Chairman would contact her regarding this matter. The clerk had also received a new form via OVW where councillors could opt out of receiving this annual payment. The clerk would check with the auditor whether this form should be completed at the start of the financial year or at the end.

22. The clerk confirmed that the accounts had been completed for the financial year ending 31/3/19, and an appointment would be made to visit the accountant to complete the internal audit. It was proposed by Cllr D E Jones and seconded by Cllr J Tierney that the clerk purchase a new receipts and payments book, as the old one was now full. At the discretion of the Chairman.

23. Cllr Carter advised that parking in parts of Newgale was becoming an issue, including parking of vehicles in loading bays. He asked councillors to be aware of such instances.

Cllr Carter advised that instances of black rubbish bags outside holiday cottages had been noticed, which had contained food waste and been opened by birds. He advised that they were in breach of the regulations as all business premises should have a trade waste agreement with PCC. Cllr Carter is to raise the matter at County Hall. He asked councillors to monitor the situation in their own areas, and advise him of any deliberate breaches. This was not only a breach of the rules, but also a loss of income for PCC. He also advised of new rules for the local amenity sites with the inspection of black refuse bags from 1/6/19. This was the first change of many in refuse collection over the next year.

24. As the last Monday of May fell on a bank holiday, it was agreed to hold the next meeting, including the AGM at 8pm on Monday June 3rd.

25. The Chairman closed the meeting at 10.08 pm.