

BRAWDY COMMUNITY COUNCIL

Minutes of the monthly meeting of Brawdy Community Council held remotely on Monday March 29th 2021.

2021/17.

1. Present. Cllr M Carter, Cllr J Tierney, Cllr Mrs G Lawrence, Cllr Mrs A Loch, Cllr D E Jones and Sean O' Connor clerk.

2. Apologies. Cllr Mrs A Morgan.

3. The Chairman welcomed everybody to the meeting. The clerk confirmed that the minutes of the February meeting had been proposed and seconded as true record by Cllr Jones and Cllr Loch, agreed, and had been added to our website.

4. The Chairman asked each councillor in turn whether they wished to declare an interest in any item on the agenda. Cllr Tierney declared a personal interest in item 23, and Cllr Carter declared a personal and prejudicial interest, as a neighbouring landowner, in item 24.

5. Matters arising from the minutes of the February 21 meeting.

5a. The clerk advised that Sharon from Welsh Hearts Charity had been in touch regarding providing training for the defibrillator use at Newgale. It was agreed that due to the ongoing Covid restrictions, we put this on hold for the moment. It was agreed that the clerk contact her, and ascertain whether they had any online CPR training videos. Cllr Carter and Cllr Tierney would also check to see if they could find anything suitable. The clerk also reported that the defibrillator supply company had been in touch as there was a minor flaw with the with the battery. They would contact us to arrange a visit to check up on this before the end of April.

5b. A discussion took place on how we were proceeding with the defibrillator project at Trefgarn Owen. Welsh Hearts had provided details of previous cases where an old BT kiosk had been adapted. After a full discussion it was agreed that we proceed, and the Clerk would draft an application and forward it to councillors for approval before submission to PCC. The application would include quotes for the cost of the defibrillator and cabinet, the work for the book shelving, the new notice board, electricity costs and also signage. This amounted to approximately £2270, and we would apply for 80% if this (£1816). It was unanimously agreed that this proceeds.

5c. Nothing further had been heard regarding the churchyard at Llanreithan.

5d. Cllr Carter provided an update on all the areas of standing water that were causing concern at the previous meeting. The Highways department at PCC were looking at a longer-term solution for Hollybush and Castell Cwcw, and arrangements had been made for contact between the landowners and PCC to take place. Cllr Carter also gave an update regarding the road resurfacing programme, and all the areas previously highlighted were included. Cllr Jones also advised of an area of land by a footbridge between Treifor and Lochmeyler that had become completely overgrown. Cllr Carter would visit the site and report to PCC.

5e. The clerk confirmed that Cllr Loch had been enrolled to attend 4 OVW online training sessions during March. The cost was £ 30 per session, but we were able to claim a bursary for 50% of the cost. Cllr Tierney requested a list of upcoming training, and the clerk would forward the details. Cllr Loch advised that she had already attended two sessions and they had both proved useful. She asked that a copy of our standing orders be sent to her, and the clerk agreed to attend to this. It was agreed that these could be reviewed at the AGM in May.

5f. The clerk confirmed that receipts had been received from all of the recipients of our donations, and that all the cheques had been banked.

5g. Cllr Carter and Cllr Lawrence had both attended the regional OVW meeting in a February. Both felt that it was a worthwhile meeting, and outlined that our council was well placed compared to many others regarding hosting and attendance at virtual community council meetings. It was advised that in future councils would need to prepare an annual report outlining their plans, and goals, and include any training if necessary. The next meeting was due in May 21.

Correspondence.

Pembs County Council.

6. Planning Application Consultation. Ref No. 20/1016/PA. New building to provide roof covering at Castle Villa Farm Hayscastle Haverfordwest. Details of this case had been forwarded to councillors prior to the meeting as a reply was required before our March meeting. It was proposed by Cllr Mrs G Lawrence and seconded by Cllr D E Jones that we reply in support of this application. This had been done, and these actions were unanimously endorsed at the meeting.

7. The clerk advised the closing dates to apply for postal and proxy applications for the Senedd elections was 19/4/21.

8. A consultation was ongoing until 31/3/21 on a review of the Licencing Policy. Also with the same timescale was a review of the cumulative impact areas for the town centres at Haverfordwest and Tenby, and whether they should be retained. Councillors were encouraged to comment online.

9. The clerk advised that although the Census date (21/3/21) had passed, details can still be applied up until 4/5/21.

10. New Local Government Elections Act. A 30+ page document was available online regarding this. The clerk would extract the more relevant information and circulate to councillors. This could then be discussed at the next meeting.

11. Confirmation of approval of Planning Application. Ref No. 20/0641/PA. Single storey extension at Sunray Llandeloy. Received and filed.

12. County Councillors monthly update.

Cllr Carter advised that data is being collated regarding the usage of the civic amenity sites. A pre - booking system is in place, and the sites on the northern half of the county were under used. A possible reduction in opening hours could be considered but Cllr Carter stated he would not support any closures. The question was asked whether the under use was due to lack of awareness, and if so, whether the opening hours could be highlighted and promoted further.

Cllr Carter also advised that the announcement of the new PCC Chief Executive was to take place later this week.

Other Correspondence.

13. The clerk advised that the clerk and council direct brochure for March had been circulated.

14. Details of the IRPW report 2021/22 was now available to view online. The website address was provided.

15. Ready to Go Solva Care toolkit. Details of this including an A4 bilingual brochure would be circulated to councillors by the clerk. The relevant sections could then be discussed at the next meeting.

16. A discussion took place regarding the venues and times of our future meetings. It was agreed that while we are meeting virtually, we stick to the 7.30 pm start time. Once the restrictions are relaxed and we are able to meet personally, this subject can be reconsidered. The clerk was asked to write to chapel representatives advising of our position, as we had paid for the whole year of 2020, and only used the schoolroom in January and February. As we had not used it, nothing had yet been paid for 2021.

17. Cllr Carter advised that a condolence card had been sent on behalf of BCC to the family of Wendy Phillips who a community councillor at Solva, who had passed away recently.

Report of Responsible Finance Officer.

18. The clerk reported up to date bank account balances as at 29/3/21 as:

Current Account £56.14, Deposit Account £1849.92, Election Account £3375.04.

19. A bank statement confirming the March entries had been sent to councillors prior to the meeting, confirming the above balance.

20. The clerk's salary and income tax payments for both February and March, prepared by our accountants, featured on the statement. These were both for the standard 16 hours worked.

21. The clerk requested a reimbursement of expenses incurred for the period December 2020 to March 2021. This included receipts and amounted to £58.55. It was proposed by Cllr J Tierney and seconded by Cllr Mrs G Lawrence that this be paid.

22. It was proposed by Cllr Mrs G Lawrence and seconded by Cllr D E Jones that £50 be transferred between our accounts for the payment agreed at this meeting.

23. The clerk provided details of the projected end of year financial position. This would be confirmed at the next meeting, once the accounts as at the end of the financial year were completed.

24. The date and time for the next meeting were set for Monday April 26th remotely, starting at 7.30pm.

Pembs Coast National Park.

25. Planning Application Consultation. Ref No. 21/0199/FUL. Partially retrospective application for external changes at Ty Melyn Newgale Haverfordwest.

Cllr Tierney declared a personal interest in this case.

Details of the application had been forwarded to councillors prior to the meeting. A discussion took place, and it was proposed by Cllr Mrs G Lawrence and seconded by Cllr Mrs A Loch, and unanimously agreed that we reply in support of this case.

26. Planning Application Consultation Ref No. NP/21/0133/FUL. Rebuild, increase in floor level and roof height and alternative front and rear disabled access at Sands Cafe Newgale Haverfordwest. Cllr Carter declared a personal and prejudicial interest and left the meeting. The vice chairmen Cllr Tierney took the chair for the remainder of the meeting. He had visited the site and highlighted many areas of concern. These included the height of the floor slab at the front entrance and the proposed steps. The pavement outside. The kitchen extraction. The raised mezzanine roof and proposed roof lights, and roof covering, building on a floodplain. A full and lengthy discussion took place involving all councillors and it was unanimously agreed that the plans were inaccurate and that we could not support the application as it is. These points were to be raised in our response, which should also include the fact that we are keen to see the situation resolved for a building that occupies such a prominent position in an idyllic setting. However the application in its current form, height and size is unacceptable to the community council. We could therefore not support it, and would urge the case officer to visit the site to investigate our concerns. We are also disappointed that the applicant did not consult with us or the neighbours, before submission, and perhaps this could be suggested as a positive move. Cllr Tierney would draft a reply highlighting the above points, including detail and measurements, and forward it to the clerk, to be sent as our reply to PCNP. The clerk would then reply accordingly as usual. These actions were unanimously agreed.

The vice chairman closed the meeting at 9.30 pm.